

Executive search,
contract and temporary

1-877-630-2038 • www.achillesgroup.com

Achilles Group offers HR, Training,
and Recruiting services for over
15,000 client employees nationwide.

“ACHILLES QUICK AND PROFESSIONAL RESPONSE SAVED US TIME AND RESOURCES DURING THE REPLACEMENT PROCESS OF OUR CONTROLLER. THE EXPERTISE OF YOU AND YOUR TEAM MADE WHAT I ANTICIPATED TO BE A VERY TIME CONSUMING AND COSTLY EVENT INTO A SIMPLE AND EFFECTIVE RECRUITING AND SCREENING PROCESS.”

-PRESIDENT,
MECHANICAL SERVICES COMPANY

Recruiting Solutions

Achilles leverages lessons learned from our day-to-day HR and training services and puts them into practice during the recruiting process. From staff-level positions to executive searches, our recruiting experts can conduct the search for your key personnel, and locate the most qualified candidates.

We start with our existing network and expand the search as necessary. We handle the recruiting process from applicant screening all the way through to new hire and back our results with a 5-year guarantee.

We offer 2 recruiting packages based on the level of support needed:

- **StaffSupportSM - Basic package includes internet job posting, resume sorting and phone screen**

Achilles manages the traditional screening and interviewing process to save your team time and money. We support your managers by capturing their employment needs and helping to translate these attributes into a job posting to target the proper candidate. We post on popular job boards and collect resumes for internal review. We hold the first round of phone screens and then present to management a collection of qualified individuals.

- **StaffAdvantageSM - Full service recruiting package**

Achilles manages the entire process to allow your management team to focus on driving your core business. From outbound recruiting calls to background checks – we provide a full service recruiting package. You can trust that Achilles understands how to hire, train and support your team.

Along with our customers, Achilles has a mutually vested interest in the success of our customer’s recruiting program. If a recruiting program brings in the wrong candidate, then training and performance appraisals become that much more difficult. We can leverage our in depth knowledge of your employees and office culture to make sure we get the right candidates in the door – the first time.